



Summit County Public Health

LS

1867 West Market Street ♦ Akron, Ohio 44313-6901
Phone: (330) 926-5600 ♦ Toll-free: 1 (877) 687-0002 ♦ Fax: (330) 923-6436
www.scph.org

LOT SPLIT EVALUATION APPLICATION FOR A SEWAGE TREATMENT SYSTEM (STS)

Property Information:

Property Address: _____

City: _____ Zip: _____ Parcel ID: _____

Applicant's Information:

Name: _____ Phone #: _____

Email: _____

Address (if different): _____
City State ZipCode

Proposed Project Details:

The design of the STS for a proposed project is based, in part, on the potential occupancy of the dwelling. A bedroom is defined as any room that can practically be used as a bedroom including a home office, den, etc.

Site plan of proposed project attached to this application

Total number of bedrooms: _____

- Size and type of dwelling has not yet been determined
- One, two or three family home
- Small Flow Onsite STS (SFOSTS)

Water Source:

- Municipal water
- Private Water System (well, cistern, etc)

Lot Split Services Requested: Both a site and soil evaluation option must be selected

Site Evaluation	Fee
<input type="checkbox"/> Replacement evaluation for a remaining home from lot split	\$ 150. ⁰⁰
<input type="checkbox"/> Lot split Creating 5 or less parcels	\$450. ⁰⁰ per lot
<input type="checkbox"/> Major subdivision review Creating 6 or more parcels	See Staff

Soil Evaluation	Fee
<input type="checkbox"/> Replacement STS or SFOSTS	\$ 150. ⁰⁰
<input checked="" type="checkbox"/> Vacant lot	\$ 300. ⁰⁰
<input type="checkbox"/> Performed by a certified soil scientist or soil classifier	- 0 -

Site Evaluation Fee: \$

Soil Evaluation Fee: \$

Total Fee: \$

I understand the following:

- Any approval or disapproval issued by SCPH is based on the information I have provided.
- Any change to this plan, including the disturbance of the approved STS area, may result in the voiding of SCPH's approval and is subject to a fee.
- The application fee is non-refundable, regardless of the findings of this review.

SCPH use only:

Received by: _____
Date: _____
Amount: _____
<input type="checkbox"/> Cash
<input type="checkbox"/> Credit Card
<input type="checkbox"/> Check # _____
Invoice No: _____

Signature of Applicant: _____ Date: _____

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A guide to the lot split process where sanitary sewer is not available

1. The Lot Split Evaluation application must be submitted prior to the review of any lot split where sanitary sewer is not available. For a lot to be approved as a “buildable lot”, Summit County Public Health’s (SCPH) must determine that a sewage treatment system (STS) can be installed on the lot.
2. Please note, SCPH cannot accept a lot split evaluation application unless the parcel has been assigned a temporary or permanent address. Submit a request for a temporary address assignment from the appropriate entity listed below:
 - a. If the parcel is in Akron, Barberton, Cuyahoga Falls, Hudson, Mogadore, Munroe Falls, Silver Lake, Stow or Tallmadge, contact the municipality directly for an address assignment.
 - b. Parcels in areas not listed above, contact Summit County Planning & GIS division at 330.643.2723 for an address assignment.
3. An application is required for each proposed new lot and the original lot.
 - a. For each proposed new lot, select the “Lot Split” option for the site evaluation and the “Vacant Lot” option for the soil evaluation. If a soil scientist is performing the soil evaluation, mark the soil evaluation option for a soil scientist.
 - b. If the original lot is vacant, select the “Lot Split” option for the site evaluation, and the “Vacant Lot” option for the soil evaluation. If a soil scientist is performing the soil evaluation, mark the soil evaluation option for a soil scientist.
 - c. If the original lot has an existing home on it, select the “Replacement evaluation” for the site evaluation, and select the “Replacement STS or SFOSTS” option for the soil evaluation. If a soil scientist is performing the soil evaluation, mark the soil evaluation option for a soil scientist.
4. Provide a site plan of the proposed project which includes the following, as applicable:
 - a. All existing and proposed lot lines with dimensions.
 - b. All permanent structures.
 - c. The location of all existing septic components water sources (water wells, cisterns, city water line, etc.) on the lot
 - d. A north arrow.
5. SCPH will review the applications and contact the applicant within 5 business days of receipt of the application to discuss the next steps. The following may be required:
 - a. Arranging for an excavator to dig test holes for the soil evaluation.
 - b. Marking of easements, utilities and property lines on site.
 - c. Clearing areas of thick vegetation if the area needs to be accessed.
6. If the project is determined to be acceptable by SCPH staff, the property will need to be surveyed and a surveyed drawing must be submitted to SCPH before final approval can be granted.

Please Retain this Page for Reference



Submitting Your Completed Application

Please select one of the following methods to submit your application and payment:

In person: Bring the application to 1867 W. Market St. (You will need to come into Building A to have your temperature checked and you will be escorted back to the Environmental Health Division office).

Drop box: Bring the application to 1867 W. Market St, drive around to Building C, there is a drop box outside to the right when facing the building marked door #7 in red (please do not leave cash in the drop box).

By mail: Mail the application along with a check or money order to: Summit County Public Health, Attn: EH, 1867 W. Market St., Akron, OH 44313. Checks or money orders can be made payable to SCPH.

By email: Email the application to ehpayments@sched.org wait 10 to 15 minutes and call 330-926-5600 to give your credit card information (there is a 2.5% fee to pay with a credit or debit card by phone or in person).

If you have additional questions, please contact our office at 330-926-5600.