



WATER QUALITY PROGRAM 2024 SEWAGE TREATMENT CONTRACTOR REMINDER

There are no major updates to our sewage program for 2024. However, listed below are some general reminders for submitting paperwork, inspection requests and department procedures.

Installations:

- Installation permit fees will increase in 2024
- Request for installation inspections are required three business days in advance.
- Spray and LPP require an onsite start up test as part of inspection
- Newly installed components may not be covered prior to inspection by the health department. If extenuating circumstances arise, contact the area inspector.

Maintenance Reports:

- Report must include: Address, company name, inspection date, overall condition of system, as well as any applicable treatment components listed on the form.
- If the overall condition of the system is marked "Poor," comments are needed that describe the issues observed.
- These reports are completed for the systems that have been identified and have been issued an operation permit with maintenance requirements.

Unknown Systems:

- These reports are completed for systems that are unknown and need to be identified.
- These reports must include: Address, company name, inspection date and system type.
- Select **ONLY ONE** option when identifying the system type.

Service Contracts:

- Service contracts must include an address and the length of the contract.
- It is not necessary to send each individual contract. A list of contracts will suffice as long as it contains all addresses, start dates and expiration dates.

Pumping Reports:

- Pumping reports must include: Address, date, gallons pumped, disposal location, overall condition and company name.
- If the overall condition is marked as "Poor," comments are needed that describe the issues observed.

Inspection report forms can be found on our website: [scph.org/water-quality](https://www.scph.org/water-quality)

Our records are now available online: <https://www.scph.org/water-quality/online-records-search>

Reports should be sent within 60 days of completion. They can be mailed to our office or emailed to servicereports@scph.org