



How to Use the Summit County Asset Map

Welcome to the Asset Map! Follow these instructions to navigate the map, manage data layers, and use the built-in analysis tools.

1. Navigation & Basic Controls

- **Panning:** Click and hold anywhere on the map and drag your mouse to move the view to a different area.
- **Zooming:** Use the scroll wheel on your mouse or click the + and – buttons in the upper left corner to zoom in or out. As you zoom in, more detailed background information will appear.
- **Home Button:** Click the **Home**  icon to instantly reset the map to its original starting view.
- **Search button:** Use the search button  at the top of the map to find specific addresses, landmarks, zip codes, or coordinates.

2. Information Tool

- **Getting Help:** Click the **Information**  icon to open a brief summary of instructions.

3. Using the Layer List Tool

The Layer List allows you to control which data sets are visible on the map.

- **Toggle Visibility:** Open the **Layer List** tool and click the checkbox next to a layer name to turn it on or off. For example, you can toggle demographic data, public transit routes, or community facilities.
- **Layer Customization:** Click the "..."
(ellipsis) icon on the right side of any layer name to access additional options, such as adjusting the **transparency** of the layer.
- **Default Layers:** Note that certain layers, such as SCPH Locations or Clusters, may be turned on by default.



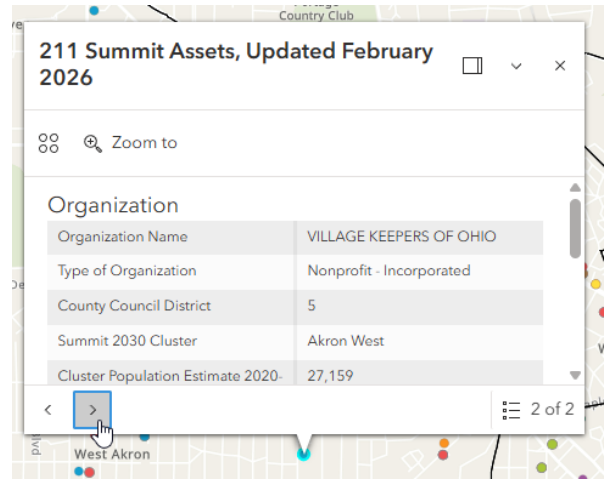
4. Using the Legend Tool

- **Understanding Symbols:** Click the **Legend** icon to view a key that explains the symbols and colors used for the currently active layers.
- **Automatic Updates:** The legend automatically updates itself as you add or remove layers from the map.



5. Interacting with Map Features (Pop-ups)

- **View Details:** Click on any point, line, or shaded area on the map to open a **pop-up dialog box**.
- **Data Information:** Pop-ups contain detailed attribute data for that specific feature, such as population counts, poverty rates, or contact information for a service.
- **External Links:** Many pop-ups include "More Info" links that will take you to external websites, such as the 211Summit database for service descriptions or the Tapestry Segmentation website for market research data.
- **Multiple Features:** If you click an area with overlapping features, click the arrow at the lower left of the pop-up to cycle through the information for each item.



5. Using the Basemap Gallery

The Basemap tool allows you to change the background "canvas" of the map to provide better context for your data.

- **Switching Views:** Click the **Basemap Gallery** icon
- **Choose a Style:** Select a new background from the gallery. There are dozens of options, including:
 - **Imagery:** High-resolution satellite photography.
 - **Streets:** A detailed map showing roads and points of interest.
 - **Light/Dark Gray Canvas:** Minimalist backgrounds that help your colorful data layers stand out.
 - **Topographic:** Includes terrain, contours, and physical features.

6. Sharing and Printing

- **Printing:** Click the **Printer** icon to export your current map view into a PDF or other image format for distribution.
- **Sharing:** Click the **Share** icon to generate a link to your current map view that can be shared via email or social media.