



1867 West Market St. | Akron, OH 44313-6901 | P: (330) 926.5600 | TF: (877) 687.0002 | F: (330) 923.6436

Environmental Health Division

scph.org

PERMIT APPLICATION TO CONDUCT A PETTING ZOO

Instructions: By April 1st of each year, return the completed application and fee to: Summit County Public Health 1867 W. Market St. Akron, OH 44313 ATTN: Environmental Health Division. Fees made payable to: Summit County Public Health in the form of cash, credit card, check or money order for permanent and mobile operations. Temporary permit payments must be made in the form of cash, credit card, or money order only. Temporary applications to be submitted at least 5 days prior to the event start date.

Type of Approval Requested (check one)

☐ Permanent	Permanent events, open farms or premises where contact is permitted between animals and members of the public, whether a fee is charged or not.	By April 1 st FEE: \$25.00	Late Penalty FEE: \$31.25
☐ Mobile	Travels from place to place for the purposes of education and/or entertainment. To be used if planning <u>more than</u> 1 event in our jurisdiction.	By April 1 st FEE: \$25.00	Late Penalty FEE: \$31.25
☐ Temporary	Petting zoos lasting no longer than seven (7) consecutive days. To be used if planning <u>only</u> 1 event in our jurisdiction.	>5 days prior to event FEE: \$25.00	<5 days prior to event FEE: \$31.25

Operation Information

Name of Operation		Email
Name of Owner/Operator		Phone Number
Operation Address		
City	State	Zip
Dates and Location Where Petting Zoo Will Operate		
Owner/Operator Signature		Date

Insurance (attach copy of policy proof)

Insurance Name	Policy Number	☐ None
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USDA License (attach copy of license, if applicable)

APHIS License Number	Registrant Name	☐ None
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Animal Information (*attach copy of vaccination records, if applicable*)

Animal Species	Quantity	Rabies Vaccine
		[]
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		[]
		[]
		[]
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		[]
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		[]
		[]

**for additional animals please attach another list to application*

PETTING ZOO LAYOUT

Provide a sketch depicting the physical layout of the petting zoo including; locations of exhibits, barriers, eating areas, entrance(s) to and exit(s) from the petting zoo including the flow of the visiting public foot traffic, hand-washing stations (1 per every 25 visitors) and distances between such items.



Summit County Public Health

1867 West Market Street ☐ Akron, Ohio 44313-6901

Phone: (330) 923-4891 ☐ Toll-free: 1 (877) 687-0002 ☐ Fax: (330) 923-6436

www.scphoh.org

Credit Card Payment Instructions

Summit County Public Health accepts major credit cards for payment of your petting zoo license fee. Please be advised that a new process went into effect starting May 1, 2026. Credit card payments must now be submitted through our new portal at: <https://myhealthdepartment.com/scph>

All credit card payments must be made through the portal, as we can no longer accept payments over the phone. Please note there is an additional service charge to pay via credit card.

Once we receive your application, you can request your invoice number to pay online using the portal.

To use the portal:

1. Create a login at <https://myhealthdepartment.com/scph>
2. Once your account is created, click on "Pay Invoice" at the top of the screen.
3. Type the invoice number you were provided and click "Search," then add to cart.
4. Input your information for payment.

Please call 330-926-5600 if you have any questions.

(You may keep this form.)