



Resident Camp Inspections

During a standard inspection inspectors will look for compliance with the following requirements established by Ohio Administrative Code 3701-25 and SCPH:

RESPONSIBILITIES OF THE CAMP OPERATOR	YES	NO	NA
Post current permit approval in conspicuous manner on the premises			
Establish and post rules governing the operation/maintenance <ul style="list-style-type: none"> - Safety requirements - Traffic control and vehicle use - Noise control - Use of hazardous materials and fire safety - Registration of all visitors - Aquatic recreation area safety requirements, if applicable 			
Prevent and remove any nuisances within the resident camp			
Maintain vehicular access, as appropriate. Roads/walkways shall be maintained to provide all-weather access at all times camp is in use.			
Designate at least one responsible adult to be on site at all times.			
Ensure the resident camp is kept free of trash and debris.			
Implement insect/rodent control measures when nuisance exists.			
Reasonably control noxious plants such as poison ivy, poison sumac, etc. that could constitute a hazard to patrons in public use areas.			
Require registration of all pets/service animals allowed prior to entry. All dogs must have proof of current rabies vaccination.			
Promptly report to SCPH human cases of animal bites (domestic or wild).			
Promptly notify SCPH of known reportable communicable diseases.			
SLEEPING QUARTERS	YES	NO	NA
Maintained in a safe condition and to provide easy, unobstructed exit in case of fire or other emergency.			
Beds shall be arranged to allow for adequate cross ventilation			
Every bed shall maintain at least a minimum of <ul style="list-style-type: none"> - 5' horizontal distance between heads of campers - 12" from the floor to the bottom of the mattress - 27" between the top of the lower mattress of a bunk bed and bottom of the upper bunk - 36" from the top of the upper mattress to the ceiling - 30" between the sides of the beds. In instances where the thirty inch separation distance cannot be achieved, the operator may provide a permanent partition or other acceptable barrier between beds 			
Triple deck or higher bunks shall be prohibited			

Bedding and furniture shall be: <ul style="list-style-type: none"> - Clean - In good repair - Free of insects, pests, rodents - Equipped with covers impervious to moisture and easily cleanable - Shall be changed between campers, when soiled, and at least weekly, if sheets and pillowcases are supplied by the operator 			
Bunk beds shall be equipped with guardrails attached to the upper bunks to prevent falling injuries.			
Outside openings shall be protected with tight-fitting screens and kept in good repair. Screen doors shall be equipped with self-closing devices and installed to open outward.			
HYGIENE FACILITIES	YES	NO	NA
Maintained in a clean and sanitary condition			
Showers and handwashing facilities shall be equipped with water that is safe for human consumption			
Provided with floors that are easily cleanable, slip resistant, impervious to moisture, and self -draining			
Toilet facilities <ul style="list-style-type: none"> - Properly located in accordance w/ approved plans - Provided with adequate toilet tissue at each toilet fixture - Provided with handwashing facilities - Self-closing doors or modesty shields at entrance/exit - Signage plainly designating location of toilets - Artificial light during night hours for all toilet facilities 			
Handwashing facilities <ul style="list-style-type: none"> - Soap - Sanitary hand drying method - Primitive camp areas shall have hand sanitizer when water is not readily accessible - Location shall be indicated by suitable signs. The interior of these facilities shall be illuminated by artificial lighting during night hours. 			
Shower facilities <ul style="list-style-type: none"> - The location of shower facilities shall be indicated by suitable signs. The interior of these facilities shall be illuminated by artificial lighting when in use during night hours 			
WATER SUPPLY SYSTEMS	YES	NO	NA
Water of adequate quantity for human consumption is provided from approved sources			
System and equipment is maintained in a safe and sanitary manner so as not to create a health hazard			
Adequate drainage is provided at all water service outlets			
All water hoses used for human consumption are rated for potable water use			
SEWERAGE SYSTEM	YES	NO	NA
All sewerage systems meet the standards of OEPA			

All sewerage systems are maintained in a safe and sanitary manner so as not to create a health hazard			
No individual within the resident camp creates a sewage nuisance			
When services of a registered septage hauler are utilized for the ultimate disposal of sewage pumped from holding tanks, a current service agreement shall be kept on file on the premises by the operator and shall include the dates of any services performed for a period of three years			
GRAY WATER RECYCLING SYSTEMS (GWRS)	YES	NO	NA
System meets OEPA requirements			
Maintained to keep the system and the area around the system in a safe and sanitary manner and free from any nuisances or health hazards			
Easily accessible and provided with a sign indicating that the system is for gray water only and that no sewage is permitted			
A gray water recycling system shall consist of one of the following unless in existence on or before 9/6/98 unless the camp is substantially altered or expanded or a nuisance exists <ul style="list-style-type: none"> - An individual connection to an approved sewage collection system - A gray water recycling system approved by the board of health 			
When services of a registered septage hauler are utilized for the ultimate disposal of gray water pumped from holding tanks, a current service agreement shall be kept on file on the premises by the operator and shall include the dates of any services performed for a period of three years			
Installed and maintained in accordance with the approved plans			
SOLID WASTE	YES	NO	NA
Storage, collection, and disposal of solid waste is conducted so as to avoid the creation of health hazards, rodent harborages, insect breeding areas, and accidents			
Stored in durable, rust resistant, watertight, nonabsorbent, and easily cleanable containers with tight fitting covers			
Containers maintained in a clean condition and in good repair			
Containers are easily accessible and emptied at least weekly			
Written policy for the disposal of infectious waste (eg. sharps) is kept on file			
ELECTRICAL SERVICES	YES	NO	NA
All electrical systems shall be installed, approved, and maintained according to code			
Keep on file for review: permits and documents from a licensed contractor certifying work performed			
Whenever electrical service is available to the resident camp, all public service buildings are provided with external lighting sufficient to provide illumination and visibility			
SAFETY	YES	NO	NA

Approved firefighting equipment shall be made available, maintained in good operating condition and easily accessible for use at all times. <i>Visually check fire extinguishers and smoke detectors for operability.</i>			
Water recreation areas are supervised while in use and maintained when the resident camp is in operation			
Identify all programs that require specialized supervision and store equipment for those programs in a safe manner protected from unauthorized access and use (eg. firearms, archery, hazardous substances, potentially hazardous equipment)			
Designate place for care and first aid treatment of sick/injured campers			
First aid equipment shall include at a minimum unused disposable gloves and a sufficient supply of materials to stop bleeding and to clean and cover minor cuts and abrasions in the following areas <ul style="list-style-type: none"> - Aquatic areas - Specialized activity areas - Food service areas 			
Telephone designated for emergencies and a list of emergency numbers and address of the camp shall be posted at all telephones			
Hazardous substances are labeled, stored, and handled as required by applicable laws and rules			
All playgrounds and playground equipment are installed and maintained in a safe condition			
All heating and cooling devices are installed, operated, and maintained in such a manner as to avoid fire hazards, accidents, electrical hazards, and a dangerous concentration of fumes or gases			
The handling and storage of fuel oil or other flammable liquids is in compliance with the applicable standards of the current edition of the national fire protection association (NFPA) standard number thirty			
Natural hazards to life and safety are identified and controlled, whenever possible, within the resident camp			
A record is maintained of all injuries occurring within the resident camp area that require the attention of medical licensed personnel			

Plan Review Requirements:

Plans must be submitted to SCPH for any substantial alterations to the camp. Substantial alterations mean a change in the layout in the design of a camp, including without limitation, the movement of utilities or change in established roadways, camping areas, sleeping quarters, or other facilities.

NOTE: Beaches, swimming pool areas, and food services are licensed separately by SCPH .These inspections are usually conducted during the same visit to the resident camp facility, but will be reported on a separate inspection report.