

**Summit County Combined General Health District
Board of Health Meeting
Thursday, December 11, 2025 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

2025 Reproductive Health Grant

Kayla Petranic, RN – Clinical Health Supervisor

A. Welcome of Persons Present

B. Call to Order: 5:12pm

C. Board Member Roll Call:

Dr. Patrick Blakeslee	<i>05/11/2023-12/31/2025</i>	<i>- present</i>
Chief Lee Chafin	<i>01/01/2024-12/31/2027</i>	<i>- present</i>
Dr. Catherine Cook	<i>01/01/2023-12/31/2026</i>	<i>- present</i>
Dr. Roberta DePompei	<i>01/01/2024-12/31/2027</i>	<i>- present</i>
Barry Ganoe	<i>04/01/2024-03/31/2027</i>	<i>- present</i>
Krisi Gindlesperger	<i>01/01/2023-12/31/2026</i>	<i>- present</i>
Jennifer Hayes	<i>11/14/2024-12/31/2027</i>	<i>- virtual</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>- present</i>
Janel Koellner	<i>04/01/2025-03/31/2029</i>	<i>- present</i>
William Lowery I	<i>11/15/2024-12/31/2026</i>	<i>- present</i>
Robert Maguire	<i>05/09/2025-12/31/2025</i>	<i>- present</i>
Dr. Aleksandra Mamonis	<i>01/01/2024-12/31/2027</i>	<i>- present</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>- present</i>
Marco Sommerville	<i>01/01/2023-12/31/2026</i>	<i>- not present</i>
Dr. Kenneth Varian	<i>01/01/2025-12/31/2026</i>	<i>- present</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>- not present</i>
General Health District - Vacancy	<i>06/28/2025-03/31/2027</i>	
City of Barberton - Vacancy	<i>01/01/2023-12/31/2026</i>	

Staff Present: Chris Barker, Tonia Burford, Jarrod Cochoy, Joanne Emery, Eric Flint, Cory Kendrick, Clay Knapp, Marlene Martin, Dawn Meyers, Kayla Petranic, Dr. Erika Sobolewski, Shaleeta Washington, Angela Woods

Guests: none

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Karant, seconded by Mr. Maguire, to approve the Board of Health meeting minutes from November 13, 2025.

Passed by voice vote. Mr. Ganoe abstained

E. Public and Staff Comments (three minute maximum.)

F. Reading of Schedule E – Late Filings: None

G. Motion by Mr. Ganoe, seconded by Ms. Koellner, to adopt Resolution No. 036-25, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda."

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Mr. Lowery asked for clarification about how we award contracts to community partners. Angela Woods and Shaleeta Washington provided details.

Passed by voice vote. Mr. Snell abstained

H. Health Commissioner's Report

- 1. Board reappointment announcement(s). Dan Karant, Sheila Williams, Dr. Patrick Blakeslee; January 1, 2026 – December 31, 2029**
- 2. The Governance Committee will meet immediately following this meeting in the boardroom.**
- 3. Program and Fiscal Updates: Chris provided brief updates on the Community Health Assessment, the monitoring of various Ohio property tax legislative items, and also an update to SB56 and the current role of public health.**
- 4. Presentation of 2026 Budget: Chris began by providing a quick overview of funding in 2025 noting that despite some early challenges, funding overall remained stable. Looking forward to 2026 several capital improvements slated for 2026 including roof work at the Fairway location, WIC lobby upgrades (also at Fairway) and potential upgrades to other spaces at Fairway. Chris indicated insurance cost increases were also a factor in the 2026 budget.**
- 5. Motion by Dr. DePompei, seconded by Mr. Karant, to adopt Resolution No. 037-25 entitled "Annual Appropriation for District Health 2026" (See enclosure.)**
Passed by voice vote
- 6. Motion by Ms. Gindlesperger, seconded by Mr. Ganoe, to adopt Resolution No. 038-25 entitled "Salary Increase Resolution" (3 percent for all non-bargaining employees subject to the maximum pay levels identified for each pay range effective December 15, 2025 according to the Board of Health Salary Classification Schedule [See enclosure].)**
Passed by voice vote

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7. Motion by Mr. Karant, seconded by Dr. Varian, to approve the Observed Legal Holidays for the year 2026.
Passed by voice vote.
8. Motion by Mr. Karant, seconded by Dr. DePompei, to adopt the Fourth Quarter, 2025 Policy Manual, effective January 1, 2026 (See Enclosure.)
Passed by voice vote.

I. Fiscal Report

1. Motion by Mr. Karant, seconded by Ms. Koellner, to adopt Resolution No. 039-25 entitled, "Resolution Authorizing Routine Expenses for 2026."
Passed by voice vote.
2. Motion by Mr. Ganoe, seconded by Chief Chafin, to adopt Resolution No. 040-25 entitled, "Pre-Approval for Grant Fund Transfer Resolution for 2026."
Passed by voice vote.
3. **Final 2024 Audit Update:** Clay Knapp reminded board members of their emailed invitation to the 2024 Audit Exit Conference on Teams. He provided some explanation regarding the audit outcomes.
4. **Monthly Report**

J. Committee Reports

1. **Community Health & Wellness – No Report**
2. **Financial Operations – Ms. Gindlesperger indicated that all relevant topics had been brought forth in discussion already during the December 11, 2025 meeting.**
3. **Governance Committee – No Report**
4. **Human Resources – No Report**
5. **Strategic Planning – No Report**

K. Environmental Health

1. Motion by Mr. Ganoe, seconded by Dr. Varian, to adopt Resolution No. 041-25 entitled, "Resolution Replacing Chapter 101, Fees under Title One of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency, Effective January 1, 2026 (See Enclosure.)
Passed by voice vote.

Tonia Burford provided some background on the rescindments being requested and the new code to be brought forward for approval.

2. Motion by Mr. Karant, seconded by Dr. DePompei, to adopt Resolution No. 042-25 entitled "Resolution Rescinding Chapter 200, 'Private Water Systems', of the Environmental Health

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**Code of the Summit County Combined General Health District, Repealing Resolutions
Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.

3. **Motion by Mr. Ganoe, seconded by Mr. Karant, to adopt Resolution No. 043-25 entitled "Resolution Rescinding Chapter 500, 'Solid Waste Rules', of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.
4. **Motion by Mr. Karant, seconded by Dr. DePompei, to adopt Resolution No. 044-25 entitled "Resolution Rescinding Chapter 600, 'Animal Nuisances', of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.
5. **Motion by Mr. Karant, seconded by Mr. Lowery, to adopt Resolution No. 045-25 entitled "Resolution Rescinding Chapter 602, 'Aviaries', of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.
6. **Motion by Mr. Ganoe, seconded by Mr. Karant, to adopt Resolution No. 046-25 entitled "Resolution Rescinding Chapter 801, 'Housing', of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.
7. **Motion by Mr. Karant, seconded by Dr. DePompei, to adopt Resolution No. 047-25 entitled "Resolution Adopting Chapter 605, 'General Nuisance', of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)**
Passed by voice vote.

L. Clinical Health/Medical Director's Report

1. **Second reading of Resolution No. ***-26 entitled "Resolution Adopting the Clinical Health Fee Schedule of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency effective January 12, 2026" (See Enclosure.)**
2. **Communicable Disease Report (See Enclosure.)**
3. **Influenza Surveillance Report (See Enclosure.)** Dr. Sobolewski indicated that data supports the presence and prevalence of H₃N₂ sub clade K and that this year's vaccine has been adequate to protect from severe illness and hospitalization at this point in the influenza season. She additionally discussed that the 24-25 influenza season was determined by the CDC to be a "severe influenza season" marked with high pediatric deaths. The recent ACIP meeting and their recommendations were discussed briefly as well.

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Dr. Sobolewski also responded to a question from Dr. DePompei regarding the current state of measles in our jurisdiction and the state of Ohio overall. She responded that we currently have no reported cases in Summit County or Ohio. Cases in South Carolina are associated with travel. Canada and Mexico both have lost their "eliminated" status. It will be some time before we know if the US loses its "eliminated" status.

M. Miscellaneous Business: None

1. Motion by _____ seconded by _____, to adjourn into Executive Session at _____ p.m.:

- a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and
- b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G)(1).

Roll Call Vote:

Dr. Patrick Blakeslee (), Chief Lee Chafin (), Dr. Catherine Cook (),
Dr. Roberta DePompei (), Barry Ganoe (), Krisi Gindlesperger (), Jennifer Hayes (),
Dan Karant (), Janel Koellner (), William Lowery (), Robert Maguire (),
Dr. Alexandra Mamonis (), Jeffrey Snell (), Marco Sommerville (), Dr. Kenneth Varian (),
Sheila Williams ().

Motion by _____, seconded by _____, to reconvene from Executive Session at _____ p.m.

Dr. Patrick Blakeslee (), Chief Lee Chafin (), Dr. Catherine Cook (),
Dr. Roberta DePompei (), Barry Ganoe (), Krisi Gindlesperger (), Jennifer Hayes (),
Dan Karant (), Janel Koellner (), William Lowery (), Robert Maguire (),
Dr. Alexandra Mamonis (), Jeffrey Snell (), Marco Sommerville (), Dr. Kenneth Varian (),
Sheila Williams ().

N. Meeting was adjourned at 5:47pm.



Secretary



President

The next meeting of the Board of Health is scheduled for Thursday, January 8, 2026
at 5:00 p.m. in the Boardroom - Building A.