

**Summit County Combined General Health District
Board of Health Meeting
Thursday, October 9, 2025 – 5 p.m.
Boardroom – Building A**

Public Conference: 330 926 5796; ID#74883



MINUTES

SCPH Lead Program

Nate King, REHS, LRA, LAC – Environmental Health Supervisor

A. Welcome of Persons Present:

B. Call to Order: 5:15pm

C. Board Member Roll Call:

Dr. Patrick Blakeslee	05/11/2023-12/31/2025	- present
Chief Lee Chafin	01/01/2024-12/31/2027	- present
Dr. Catherine Cook	01/01/2023-12/31/2026	- present
Dr. Roberta DePompei	01/01/2024-12/31/2027	- present
Barry Ganoe	04/01/2024-03/31/2027	- present
Krisi Gindlesperger	01/01/2023-12/31/2026	- present
Jennifer Hayes	11/14/2024-12/31/2027	- excused absence
Dan Karant	01/01/2021-12/31/2025	- present
Janel Koellner	04/01/2025-03/31/2029	- present
William Lowery I	11/15/2024-12/31/2026	- present
Robert Maguire	05/09/2025-12/31/2025	- present
Dr. Alexandra Mamonis	01/01/2024-12/31/2027	- present
Jeffrey Snell	04/01/2022-03/31/2026	- present
Marco Sommerville	01/01/2023-12/31/2026	- not present
Dr. Kenneth Varian	01/01/2025-12/31/2026	- present
Sheila Williams	01/01/2022-12/31/2025	- not present
General Health District - Vacancy	06/28/2025-03/31/2027	
Licensing Council – Vacancy	07/10/2025-03/20/2027	
City of Barborton - Vacancy	01/01/2023-12/31/2026	

Staff Present: Chris Barker, Jason Bosyj, Tonia Burford, Joanne Emery, Eric Flint, Nate King, Clay Knapp, Marlene Martin, Dawn Meyers, Ali Rogalski, Dr. Erika Sobolewski, Shaleeta Washington, Angela Woods

Guests: Tamyka Jones

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Karant, seconded by Mr. Lowery, to approve the Board of Health meeting minutes from September 11, 2025.

Passed by voice vote, Mr. Ganoe abstained.

E. Public and Staff Comments (three minute maximum.)- None

F. ~~Reading of Schedule E – Late Filings: None~~

~~1. Motion by _____, seconded by _____ to accept Schedule E – Late Filings.~~

G. Motion by Mr. Ganoe, seconded by Dr. DePompei, to adopt Resolution No. 030-25, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda."

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Passed by voice vote.

H. Health Commissioner's Report

- 1. The Community Health and Wellness Committee will meet immediately following this meeting in the boardroom.**
- 2. The Financial Operations Committee will meet immediately following the regular November 13, 2025 board meeting.**
- 3. Third Quarter, 2025 Non-Board Contracts (See Enclosure)**
- 4. Third Quarter, 2025 Full-Time Equivalency Report (See Enclosure)**
- 5. Third Quarter, 2025 Strategic Plan Update (See Enclosure)**
- 6. Program and Fiscal Updates:** *Chris provided updates regarding current and future impacts related to the current federal government shutdown. We are monitoring potential impacts to program reimbursements but will have clarity in the future during upcoming grant reimbursement reports either at the end of the month or at the end of the fiscal quarter (December). WIC is funded through 12/2025. The RFP for the STI grant is significantly delayed compared to previous years. Additionally, Chris reported that the Community Health Assessment is nearing finalization and will be released upon its completion.*

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I. Fiscal Report

- 1. Monthly Report**
- 2. Audit Update – all needed documents have been provided; review still in process.**
- 3. Motion by Mr. Maguire seconded by Mr. Karant, to adopt Resolution Number 032-25 entitled, “Resolution Establishing A Fee Schedule For The Use Of Electric Vehicle Charging Stations Of The Summit County Combined General Health District, And Declaring It An Emergency” effective November 1, 2025. (See Enclosure)**
Passed by voice vote.

J. Committee Reports

- 1. Community Health & Wellness – No Report**
- 2. Financial Operations – No Report**
- 3. Governance Committee –***Mr. Snell provided an update on the hybrid meeting policy and procedures that are being developed so accommodate a percentage of Board of Health members attending meetings virtually. During his discussion a separate issue was brought up regarding the time of the monthly meeting. Board President, Dr. Mamonis indicated that the members could be polled regarding their preference.*
- 4. Human Resources –***Dr. DePompei shared with the full board the recommended Health Commissioner Evaluation and the Medical Director Evaluation. She outlined the methodology taken to craft the documents and asked for the following motions:*
 - a. Motion by Ms. Koellner, seconded by Dr. DePompei to adopt the new Health Commissioner Evaluation form.**
Passed by voice vote.
 - b. Motion by Mr. Maguire, seconded by Dr. Blakeslee, to adopt the new Medical Director Evaluation form.**
Passed by voice vote.

Additionally, Dr. DePompei brought forth the recommendation from the committee to allow staff an extra holiday on December 26, 2025. That brought forth the following motion:

- a. Motion by Mr. Ganoe, seconded by Ms. Koellner to approve an extra holiday for Summit County Public Health Staff on Friday, December 26, 2025.**
Passed by voice vote, Mr. Snell abstained.

5. Strategic Planning – No Report

K. Environmental Health

- 1. First reading of resolution ***-25 entitled, “Resolution Adopting an Environmental Fee Schedule for the year 2026, (See Enclosure.):** *Environmental Health Director, Tonia Burford provided general information regarding the fee changes proposed for 2026 noting some fees went up and others were decreased.*

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2. **Motion by Ms. Gindlesperger, seconded by Mr. Ganoe, to adopt Resolution No. 031-25 approving and granting the issuance of a variance James and Kristin Galehouse at 2644 Pine Lake Trail, City of Green, Parcel I.D. 28-04530, Summit County, Ohio, 44685 for the installation of a new sewage treatment system (See Enclosure.)**

Passed by voice vote.

3. **Licensing Council:** *Tonia discussed the recommendation made by the Licensing Council to disband the council. The following motion was brought forth:*

- a. **Motion by Mr. Snell, seconded by Mr. Karant, to disband the Licensing Council for Summit County Public Health.**

Passed by voice vote.

b. Clinical Health/Medical Director's Report

1. **Motion by Mr. Karant, seconded by Ms. Gindlesperger, to amend Resolution No 003-25 entitled "Resolution Replacing the 2025 Clinical Health Fee Schedule of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency effective October 13, 2025" (See Enclosure.)**
Passed by voice vote.
2. **Communicable Disease Report (See Enclosure.)** *Medical Director, Dr. Erika Sobolewski provided brief updates on ACIP's recommendations related to the MMRV vaccine and also COVID. She indicated that we were only recently able to order our COVID vaccines from the state and will begin offering vaccine as soon as the full shipment(s) arrive.*
3. **Vector Borne Illness Surveillance Report (See Enclosure.)**

M. Miscellaneous Business

- ~~1. Motion by _____, seconded by _____, to adjourn into Executive Session at _____ p.m.:~~

- ~~a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and~~
- ~~b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).~~

Roll Call Vote:

**Dr. Patrick Blakeslee (), Chief Lee Chafin (), Dr. Catherine Cook (),
Dr. Roberta DePompei (), Barry Ganoe (), Krisi Gindlesperger (), Jennifer Hayes (),
Dan Karant (), Janel Koellner (), William Lowery (), Dr. Alexsandra Mamonis (),
Jeffrey Snell (), Marco Sommerville (), Dr. Kenneth Varian (), Sheila Williams (),**

Motion by _____, seconded by _____, to reconvene from Executive Session at _____ p.m.

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N. Meeting adjourned at 6:02pm.


Secretary


President

The next meeting of the Board of Health is scheduled for Thursday, November 13, 2025
at 5:00 p.m. in the Boardroom – Building A.