Summit County Combined General Health District
Board of Health Meeting
Thursday, October 08, 2026 – 5 p.m.
Boardroom – Building A

Public Livestream at scph.link/youtube

MINUTES

Mobile & Temporary Food Inspections
Steve Smith, REHS

A. Welcome of Persons Present

B. Call to Order 5:24 p.m.

C. Board Member Roll Call:

Dr. Patrick Blakeslee	*01/01/2026-12/31/2029*	*- present*
Chief Lee Chafin	*01/01/2024-12/31/2027*	*- present*
Dr. Catherine Cook	*01/01/2023-12/31/2026*	*- present*
Dr. Roberta DePompei	*01/01/2024-12/31/2027*	*- present*
Barry Ganoe	*04/01/2024-03/31/2027*	*- excused absence*
Krisi Gindlesperger	*01/01/2023-12/31/2026*	*- present*
Jennifer Hayes	*11/14/2024-12/31/2027*	*- excused absence*
Dan Karant	*01/01/2026-12/31/2029*	*- present*
Janel Koellner	*04/01/2025-03/31/2029*	*- excused absence*
William Lowery I	*11/15/2024-12/31/2026*	*- present*
Robert Maguire	*01/01/2026-12/31/2029*	*- present*
Dr. Alexsandra Mamonis	*01/01/2024-12/31/2027*	*- excused absence*
James Senderak	*01/01/2026-12/31/2029*	*- present*
Jeffrey Snell	*04/01/2026-03/31/2030*	*- present*
Marco Sommerville	*01/01/2023-12/31/2026*	*- present*
Dr. Kenneth Varian	*01/01/2025-12/31/2028*	*- present*
Sheila Williams	*01/01/2026-12/31/2029*	*- present*
General Health District - *Vacancy*	*06/28/2025-03/31/2027*	

Staff present: *Chris Barker, Jason Bosyj, Tonia Burford, Jarrod Cochoy, Edith Dillard, Joanne Emery, Cory Kendrick, Marlene Martin, Dawn Meyers, Julie Reis, Steven Smith, Dr. Erika Sobolewski, Angela Woods*

Guest: *None*

D. Motion for Unanimous Consent:

Motion by Mr. Senderak, seconded by Dr. Cook, to conduct business by voice vote, unless a roll call vote is specifically required by our Bylaws, state law, or is requested by a member of the Board.

Roll Call Vote:

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Dr. Patrick Blakeslee (*yea*), Chief Lee Chafin (*yea*), Dr. Catherine Cook (*yea*), Dr. Roberta DePompei (*yea*), ~~Barry Ganoe ( )~~, Krisi Gindlesperger (*yea*), ~~Jennifer Hayes ( )~~, Dan Karant (*yea*), ~~Janel Koellner ( )~~, William Lowery (*yea*), Robert Maguire (*yea*), ~~Dr. Alexsandra Mamonis ( )~~, James Senderak (*yea*), Jeffrey Snell (*yea*), Marco Sommerville (*yea*), Dr. Kenneth Varian (*yea*), Sheila Williams (*yea*).

E. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Lowery, seconded by Dr. Varian, to approve the Board of Health meeting minutes from September 10, 2026.
Approved by voice vote. Ms. Gindlesperger abstained.

F. Public and Staff Comments *(three minute maximum.)* **None**

G. Reading of Schedule E – Late Filings:

SCHEDULE D - FINANCE

1. **Approve the following non-routine expense:**

Vendor	Amount	Description
Liberty Ford Inc.	$32,000.00	2026 Ford Bronco Sport for the Environmental Health Division

2. **Approve the following General Fund transfer:**

From:

Fund Name	Project String	Description	Amount
General Fund	9900193601-512000-PHD802	SALARIES	$ 23,448.13

To:

Fund Name	Project String	Description	Amount
General Fund	9900193601-559430-PHD802	STATE FEES-VITAL STATISTICS	$ 23,448.13

1. **Motion by Dr. DePompei, seconded by Mr. Karant, to accept Schedule E – Late Filings.**
Approved by voice vote.

H. Motion by Mr. Karant, seconded by Ms. Koellner, to adopt Resolution No. 028-26, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.

Schedule A	**Personnel**
Schedule B	**Employee Training and Travel Expenses**
Schedule C	**Contracts**
Schedule D	**Finance**

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Schedule E Late Filings

Mr. Lowery asked a question regarding contacts and if they represented budgeted activity. Angela Woods provided a response about new contracts

Approved by voice vote.

Ms. Gindlesperger brought forth the following motion of appreciation for consideration:

Motion by Dr. DePompei, seconded by Mr. Karant, to give a resolution of appreciation to Sam Rubens, Environmental Health Manager, for 32 years of public health service.
Approved by voice vote.

I. **Committee Reports**

1. **Community Health & Wellness** – *no report*
2. **Financial Operations** – *no report*
3. **Governance Committee** – *Mr. Snell reported out 3 changes to policy related Board Committees that were unanimously approved by the committee.*
   1. Removed the requirement that each committee has an General Health District representative.
   2. Added language to committee sizing to recommend 5 members as a minimum and that as a voting member of every committee, the board president can be a tie-breaking vote, if ever needed.
   3. Meeting cadence will be "at least every 6 months."
   Mr. Snell the following motion:

   Motion by Dr. Cook, seconded by Mr. Karant to accept the proposed policy changes.
   Approved by voice vote.
4. **Human Resources** – *no report*
5. **Strategic Planning** – *no report*

J. **Health Commissioner's Report:** *Commissioner Barker made the following remarks and updates*

1. **Committee Announcements:**
   - **The Community Health and Wellness Committee will meet immediately following this meeting in the boardroom.**
   - **The Financial Operations Committee will meet immediately following the regular November 12, 2026 board meeting.**
2. **Third Quarter Reports: Non-Board Contracts, Strategic Plan Update, and the Full-time Equivalency reports were included in your materials.**
3. **Program and Fiscal Updates** *Items briefed on include:*
   i. *hard copy of the 2027-2029 Strategic Plan provided to members availability on our website*

starting 10/9/2026.

ii. *SCPH received certification as a Great Place to Work for the 2nd consecutive year. This is determined by employee feedback.*

iii. *Dr. Kale was awarded the Ohio Dental Association (ODA) Leadership Pin at the 2026 ODA annual meeting. The award recognizes members who demonstrate leadership in service to the ODA and their peers, a high level of volunteerism within the profession, and a commitment to organized dentistry.*

iv. *Data center information packet related to Ohio and public health concerns. Mr. Snell provided significant praise for the scope of the document.*

v. *ODA food safety inspection and results for SCPH*

vi. *NACCHO designating SCPH as a mentor agency for our overdose response and Quick Response Team activities.*

vii. *Springfield Twp. Property with discovered landfill and related public health concerns and activity, as well as the involvement of the Ohio Environmental Protection Agency related to water quality concerns.*

K. Fiscal Report: *Angela Woods provided remarks regarding the following:*

1. **Final Financial Audit Report for period ending 12/31/2025.**
   The draft of the final report was provided electronically to the board. One finding was noted regarding a late remittance and a corrective action plan has been submitted in response.
2. **Monthly Reports**

L. Environmental Health: *Julie Reis presented the following variance request to the board and provided answers to their questions regarding the site.*

1. **Motion by Dr. DePompei, seconded by Mr. Karant, to adopt Resolution No. 029-26 approving and granting the issuance of a variance for Joseph Caplea Self Directed Account, LLC at 3803 Bay Path Drive, Coventry Township, Parcel I.D. 19-05082, Summit County, Ohio, 44319 for the installation of a new sewage treatment system.** *(See Enclosure.)*
   Approved by voice vote.
2. **First reading of resolution ***-26 entitled, "Resolution Adopting an Environmental Fee Schedule for the year 2027.** *(See Enclosure.)*
   Tonia Burford explained the changes for 2027 and the rationale behind those changes, as well as the timeline for board review, public input, and adoption.

M. Clinical Health/Medical Director's Report: *Dr. Sobolewski provided brief remarks on the measles outbreak and noted still no cases in Summit County*

1. **Communicable Disease Report** *(See Enclosure.)*

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2. **Vector-Borne Surveillance Report** *(See Enclosure.)*

N. Miscellaneous Business: None

O. The meeting adjourned at 6:03 p.m.

Secretary **President**

The next meeting of the Board of Health is scheduled for Thursday, November 12, 2026 at 5:00 p.m. in the Boardroom – Building A.