MINUTES

Public Conference: 330-926-5796; ID#74883

A. Welcome of Persons Present - Sandra Waino, RN, BSN, Public Health Nurse via Conference Call

B. Call to Order

C. Board Member Roll Call:

- Patricia Billow 01/01/2018-12/31/2021 Present
- Dr. James Boex 01/01/2019-12/31/2022 Present
- Todd Burdette 03/21/2017-03/20/2022 Arrived After Roll Call
- Lynn Clark 01/01/2019-12/31/2022 Present
- Dr. Kimberly Cook 10/10/2019-03/31/2021 Arrived After Roll Call
- Dominic Cugini 04/01/2019-03/31/2023 Present
- Dr. Roberta DePompeii 01/01/2020-12/31/2023 Present
- Dr. Kristine Gill 01/01/2018-12/31/2021 Present
- Dan Karant 01/01/2018-12/31/2021 Present
- Dr. Gayleen Kolaczewski 01/01/2020-12/31/2023 Present
- Dr. Alexsandra Mamonis 01/01/2020-12/31/2023 Present
- Leon Ricks 01/01/2019-12/31/2022 Absent
- Jeffrey Snell 04/01/2018-03/31/2022 Present
- Marco Sommerville 01/01/2019-12/31/2022 Present
- Karen Talbott 01/01/2019-12/31/2022 Present
- Sheila Williams 01/01/2018-12/31/2021 Present

Others present: Donna Skoda, Tonya Block, Tonia Burford, Angela Burgess, Joanne Emery, Eddie Mink and Brenda Pickle.
MINUTES

D. Approval of the Minutes of the Regular Meeting:

   Motion by Ms. Talbott, seconded by Mr. Karant to approve the Board of Health meeting
   minutes from December 10, 2020 (See Enclosure.)

   Approved by voice vote.

E. Public and Staff Comments (three minutes maximum) – None.

F. Reading of Schedule E – Late Filings – None.

   Motion by _____, seconded by _____ to accept Schedule E – Late Filings:

G. Motion by Ms. Williams, seconded by Dr. Gill, to adopt Resolution No. 001-21 entitled, “
   Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”

   Schedule A Personnel
   Schedule B Employee Training and Travel Expenses
   Schedule C Contracts
   Schedule D Finance
   Schedule E Late Filings

   Approved by voice vote.

H. Health Commissioner’s Report

   1. Dr. Amy Arnold Resignation effective 12/31/20 (City of Macedonia.) Ms. Skoda advised she
      will discuss replacement with Macedonia Mayor.

   2. Nominating Committee Selection – for the purpose of making recommendations for
      candidates for the election of the Board of Health President and President Pro Tempore
      (Term: 04/01/2021 – 03/31/2022.) Lynn Clark to confirm second-term reappointments for
      Dr. DePompei and Dominic Cugini.
3. Performance Evaluation of the Health Commissioner – Appointment of ad hoc Health Commissioner Evaluation Committee. Ad Hoc Health Commissioner Evaluation Committee members are Dominic Cugini, Dr. James Boex, Jeffrey Snell, Karen Talbott and Sheila Williams. Mr. Cugini will coordinate a GoToMeeting with the committee in the near future. Performance evaluations were mailed to all Board members.

4. Board of Health Continuing Education Videos (See Enclosure.) Continuing education acknowledgement forms mailed for Board member completion.

5. Strategic Plan Quarterly Report (See Enclosure.)

6. Fourth Quarter, 2020 Non-Board Contract Report (See Enclosure.)

7. Fourth Quarter, 2020 Full-Time Equivalency Report (See Enclosure.)

8. 101st District Advisory Council (DAC) Virtual Meeting – Monday, March 1, 2022 at 12 noon. Ms. Skoda reported a remote only meeting. DAC officers in attendance only.

9. The Finance & Personnel Committee will meet immediately after the February 11, 2021 Board Meeting.


    a) 2020 Board Mileage Reimbursement Checks.

    b) 2021 Mileage Reimbursement

        Effective January 1, 2021, the rate for mileage will decrease from $0.575 to $0.56 per mile (per Resolution No. 343-15 entitled, “Resolution authorizing approval to amend the employee mileage allowance annually to conform to the Internal Revenue Service mileage rate for business use of personal vehicles”.)


MINUTES

J. Clinical Health/Medical Director’s Report

1. Motion by Lynn Clark, seconded by to adopt Resolution No. 003-21 entitled, “Resolution Adopting a Clinical Fee Schedule for the Year 2021 and Declaring an Emergency” effective January 18, 2021 (See Enclosure.)

Approved by voice vote.

2. Communicable Disease Report (See Enclosure.)

3. Influenza Report (See Enclosure.)

4. COVID-19 Report (See Enclosure.)

K. Miscellaneous Business – None.

L. The meeting of the Board of Health adjourned at 6:07 p.m.

[Signatures]
Secretary

President
1. Approve the appointment of Macara Hitchcock, Student/Temporary Help/T-21 Program, $13.50 per hour effective January 20, 2021. (Macara is currently pursuing her Bachelor of Arts degree at Kent State University with a concentration in Criminal Justice and Sociology. Macara will work as a T-21 Program Technician performing controlled buys in the program.)
### JANUARY TRAVEL REPORT 2021

**Name of Conference/Training:** Ohio Dental Association Annual Session  
**Sponsor:** Ohio Dental Association  
**Date Attending:** 09/23/2021  
**Date Returning:** 09/24/2021  
**City:** Columbus  
**State:** OH  
**Staff Attending:** Jennifer Kale  
**Grant or General Fund:** Time Only

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**Name of Conference/Training:** Ohio Dental Association Leadership Initiative  
**Sponsor:** Ohio Dental Association  
**Date Attending:** 05/13/2021  
**Date Returning:** 05/15/2021  
**City:** Columbus  
**State:** OH  
**Staff Attending:** Jennifer Kale  
**Grant or General Fund:** Time Only

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**Multiple Meetings**

**Name of Conference/Training:** Calibration/Repair of Air Monitors  
**Sponsor:** Ohio EPA  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Groveport  
**State:** OH  
**Number of Meetings:** up to 6  
**Staff Attending:** Nicole Bradley, Brian Ng  
**Grant or General Fund:** Grant

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### Name of Conference/Training: Various Ohio EPA Visits for Training/Enforcement

**Sponsor:** Ohio EPA  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Various Locations  
**State:** OH  
**Number of Meetings:** up to 12

**Staff Attending:** Sam Rubens, Julie Brown, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Brian Ng, Debbie Wallen, Laura Miracle, Sean Vadas, Kelly Kanoza, Connor Moroney, Zach Songer, Mingxian Ma

**Grant or General Fund:** Grant

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### Name of Conference/Training: TSI Asbestos Training - Cleveland

**Sponsor:** TSI Training  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Eastlake  
**State:** OH  
**Number of Meetings:** 2

**Staff Attending:** Brian Ng

**Grant or General Fund:** Grant

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### Name of Conference/Training: TSI Asbestos Training - Canton

**Sponsor:**  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Canton  
**State:** OH  
**Number of Meetings:** 4

**Staff Attending:** Julie Brown, Debbie Wallen

**Grant or General Fund:** Grant

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### Name of Conference/Training: Lake County Health Department (for cross training/borrowing equipment)

**Sponsor:** Lake County Health Department  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Mentor  
**State:** OH  
**Number of Meetings:** 6

**Staff Attending:** Nicole Bradley, Brian Ng, Julie Brown

**Grant or General Fund:** Grant

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<td>Name of Conference/Training</td>
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<tr>
<td>Ohio Dental Association Council on Access to Care and Public Service</td>
<td>Ohio Dental Association</td>
<td>02/19/2021</td>
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<td>Case School of Dental Medicine Visiting Committee</td>
<td>CWRU Dental School</td>
<td>04/09/2021</td>
<td>Cleveland</td>
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### Canton City Public Health

**Name of Conference/Training:** Canton City Public Health (for cross training/borrowing equipment)  
**Sponsor:** Canton Public Health  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Various Locations within Stark County  
**State:** OH  
**Number of Meetings:** 4  
**Staff Attending:** Nicole Bradley, Brian Ng, Julie Brown  
**Grant or General Fund:** Grant

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### OEHA Regional Monthly Meetings

**Name of Conference/Training:** OEHA Regional Monthly Meetings  
**Sponsor:** OEHA  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Various Locations throughout NE Ohio  
**State:** OH  
**Number of Meetings:** 12  
**Staff Attending:** Nicole Bradley  
**Grant or General Fund:** Grant

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### Regional Meetings

**Name of Conference/Training:** Home Visits  
**Sponsor:**  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**City:** Warren  
**State:** Ohio  
**Number of Meetings:** 12  
**Staff Attending:** Julie Falter  
**Grant or General Fund:** Grant

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### Regional Travel Across the Air Quality Regulated Region

**Name of Conference/Training:** Regional Travel Across the Air Quality Regulated Region  
**Sponsor:** Summit County Public Health  
**Date Attending:** 01/01/2021  
**Date Returning:** 12/31/2021  
**Counties:** Summit, Portage, and Medina  
**State:** OH  
**Number of Meetings:** Multiple  
**Staff Attending:** Sam Rubens, Julie Brown, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Brian Ng, Debbie Wallen, Laura Miracle, Sean Vadas, Kelly Kanoza, Connor Moroney, Zach Songer, Mingxian Ma, Tonia Burford, Sue Cummings  
**Grant or General Fund:** Grant

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<td>$1,035</td>
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**Name of Conference/Training:** Travel Out of County to Residential Facilities, Conferences and Family Team Meetings  
**Sponsor:**  
**Date Attending:** 01/01/2021  
**Date Returning:** 06/30/2021  
**City:** Various locations within Stark County  
**State:** OH  
**Number of Meetings:** 70  

**Staff Attending:** Linda Stewart  
**Grant or General Fund:** Grant  

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A. Environmental Health

1. **Adopt Contract No. 138919 authorizing an agreement between the City of Green and the Summit County Combined General Health District for Storm Water Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2025 in an amount not to exceed $33,194.71 payable to Summit County Combined General Health District.)

2. **Adopt Contract No. 138923 authorizing an agreement between the City of Hudson and the Summit County Combined General Health District for Storm Water Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2025 in an amount not to exceed $87,600.62 payable to Summit County Combined General Health District.)

3. **Adopt Contract No. 138922 authorizing an agreement between the City of New Franklin and the Summit County Combined General Health District for Storm Water Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2025 in an amount not to exceed $29,956.14 payable to Summit County Combined General Health District.)

4. **Adopt Contract No. 138920 authorizing an agreement between the City of Norton and the Summit County Combined General Health District for Storm Water Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2025 in an amount not to exceed $41,549.14 payable to Summit County Combined General Health District.)

5. **Adopt Contract No. 138921 authorizing an agreement between the City of Stow and the Summit County Combined General Health District for Storm Water Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2025 in an amount not to exceed $32,973.85 payable to Summit County Combined General Health District.)
B. Operations and General Supportive Services

1. **Adopt Contract No. 138900 authorizing an agreement between Brouse McDowell and the Summit County Combined General Health District for Legal Representation** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2021 for on-site services at $6,000.00 per month. Any additional unforeseeable legal services will not exceed $5,000.00 per month. Total contract amount not to exceed $120,000.00 payable to Brouse McDowell.)

2. **Adopt Contract No. 138899 authorizing an agreement between the Summit County Prosecutor's office and the Summit County Combined General Health District for Legal Services** (pending Prosecutor approval for the period January 1, 2021 through December 31, 2021 in an amount not to exceed $25,000.00 payable to Summit County Prosecutor's Office.)
Summit County Combined General Health District Board of Health Meeting
Thursday, January 14, 2021 5:00 p.m.
Keck Board Room, Building A

SCHEDULE D - FINANCE
## December 2020 Preliminary Financial Report

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<th>2019 YTD</th>
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<td>RECEIPTS LESS DISBURSEMENTS</td>
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<td><strong>FUND BALANCE</strong></td>
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Resolution No. 001-21  
Schedule D - Appropriations

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**SUBTOTAL EXPENDITURES**

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